



## The Association of Electricity Distribution Undertakings in Namibia, AEDU Namibia

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21 January 2015

Dear Sir/Madam,

### **SPONSORSHIP REQUEST FOR THE 6<sup>th</sup> AMEU/AEDU NAMIBIA BRANCH EVENT**

### **26-27 MARCH 2015, NATIONAL MARINE AQUARIUM, SWAKOPMUND, NAMIBIA**

Kindly be informed that the AMEU/AEDU Namibia Branch is a new established unprofitable organization and depends strongly on sponsorships for the successful organizing of events. Expenses for the above mentioned event will be as follows:

Description	Amount	Sponsorship-Yes/No
Venue Hire	4000.00	
Conference Files & Pens &	5000.00	
Arrival Coffee / Tee for Thursday morning	5000.00	
Tea Break (Morning) for 140 people	5000.00	
Lunch-Buffer – for 140 people	10,200.00	
Tea Break (Afternoon) for 140 people	5000.00	
Soft Drinks Juice/Drinks for 140 people	5000.00	
Water, Lime, & mints for 140 people	5000.00	
Braai/Dinner for Thursday evening-26 March (120 people)	30,000.00	
Tents for Exhibitors	30,000.00	
Ablution Facilities for Exhibitors	6000.00	
Banners	2000.00	
Adverts & Media	12,000.00	
Flowers	2000.00	
Security	1000.00	
Speaker	5000.00	
<b>Total Amount</b>	<b>N\$132,200.00</b>	

You are hereby cordially invited to please sponsor one or more of above mentioned items. Kindly indicate next to the relevant item. We need to give a deposit beforehand, and would really appreciate it if you could provide feedback by latest 27 February 2015.

Please confirm your sponsorship with our Ms Kaupuua Shaapopi [KShaapopi@ope.com.na](mailto:KShaapopi@ope.com.na); Tel: 065-220229 or Mr. Leon Hanekom ( Branch Chairperson) at (065) 220229 or [lhanekom@ope.com.na](mailto:lhanekom@ope.com.na).

Yours faithfully,

**LEON HANEKOM**  
**CHAIRPERSON: AMEU/AEDU NAMIBIA BRANCH**